RS500 INTERNATIONAL CLASS ASSOCIATION

Member Data/Privacy Policy

Table of Contents

1. Purpose of this Policy 4

2. Who this Policy applies to 4

4. What information we may hold 4

4.1 Personal information 4

4.2 Non-personal sailing and event information 5

4.3 Payment and membership administration 5

4.4 Additional event and emergency information 5

5. Photographs, video and social media 5

6. Why we collect and use personal information 6

7. Children and young sailors 6

8. Taking out membership of the ICA 6

9. Lapsed member data 7

10. Our lawful basis for using personal information 7

10.1 Contract 7

10.2 Legitimate interests 7

10.3 Legal obligation 7

10.4 Consent 8

11. International transfers 8

12. Information sharing 8

13. Sharing information with National Class Associations 8

14. Third-party websites and services 9

14.1 Members Data: 9

14.2 Email Platform: 9

15. Membership directories and publicly available information 10

16. Race results and historical records 10

17. Communications with members 10

18. Accuracy of information 11

19. How we protect personal information 11

20. Data retention 11

21. Members' data protection rights 11

22. Making a request/filing a complaint 12

23. Personal data breaches 12

24. Cookies and website information 12

25. Changes to this Policy 12

26. Responsibility for this Policy 13

APPENDIX 1 – ICA DATA PROCESSING REGISTER 14

1. Purpose of this Policy

The RS500 International Class Association (referred to in this document as 'ICA', 'we', 'us' or 'our'), recognises the importance of protecting the personal information of its sailing members.

This Member Data/Privacy Policy explains how the ICA collects, uses, stores and protects personal information and the circumstances in which that information may be used, or in extremely rare occasions, shared with other organisations.

The ICA will only collect and use personal information where there is a legitimate reason for doing so and we will take appropriate steps to ensure that data is handled fairly, transparently and securely.

2. Who this Policy applies to

This Policy applies to personal information relating to:

- ICA members e.g., sailors participating in international RS500 events
- Lapsed members
- Members of the ICA Committee
- Race officials and event personnel appointed by the ICA
- Other individuals who communicate with or who provide services to the ICA

Where an event is organised jointly with a national class association, host club or other organisation, responsibility for personal information may be shared between the organisations depending upon the particular purpose for which the information is being processed.

3. What constitutes being a member?

A sailor becomes a member of the RS500 International Class Association on paying their annual membership fee.

This may be paid on behalf of the sailor through their annual membership of a non-affiliated 'National Class Association', where an agreed fee is transferred to the ICA based on international or intended international competitors. In this situation a formal 'Data Sharing Agreement' (DSA) is maintained between the ICA and NCA's. It may also be paid directly to the ICA by the sailor, when an NCA doesn't exist in the sailor's represented country.

A member who fails to renew (directly or indirectly) will no longer retain membership of the International Class Association and will lose the rights to compete internationally.

4. What information we may hold

The ICA may hold some or all, of the following information:

4.1 Personal information

- Full name/partial name
- Email address

- Mobile telephone number
- Gender
- Date of Birth (for under 18's) - to comply and effectively safeguard children's data/identities.
- Guardian name (for under 18's)
- Ages of sailors who are competing in specific categories (Youth > 22 & Masters)
- Country represented
- Membership no.
- Preferred methods of communication/consent

4.2 Non-personal sailing and event information

- Sail number
- Boat name (if applicable)
- Helm or Crew (role)
- Race entries/event participation
- Results and rankings
- Championship or series participation
- Sailing club or organisation
- Country represented

4.3 Payment and membership administration

- Membership payments/subscription history
- Membership status (active/lapsed)
- Transaction references

N.B. The ICA does not hold complete payment-card/bank details. When payments are processed by a third-party payment provider/bank, payment information is handled in accordance with that provider's own privacy, gateway and security arrangements under the Payment Card Industry Data Security system (PCIDSS).

4.4 Additional event and emergency information

Where appropriate or necessary for an event, the ICA or event organiser may collect:

- Next of kin emergency contact information

The ICA will seek to minimise the amount of such information collected and will only use it for the purposes for which it was obtained. Next of kin data will only be stored and used in an emergency.

5. Photographs, video and social media

The ICA recognises that photography, video and social media form an important part of sailing events and constitute a legitimate way of promoting the class to sponsors, sailors, journalists and the manufacturer (RS Sailing). Clubs that we appoint to deliver our regattas may also wish to use photography for their own promotional purposes.

Images taken at ICA events may be used for:

- Event coverage
- Race reports
- Social media

- Newsletters
- Websites
- Promotional/sponsor material
- Historical records
- Future promotion of the RS500 class

6. Why we collect and use personal information

The ICA uses personal information to:

- Establish and maintain membership records for legal and operational purposes
- Process membership applications and renewals
- Communicate with members active and lapsed*
- Administer voting rights where applicable
- Provide members with information and services associated with ICA membership
- Assess the ICAs ability to meet ongoing costs
- Promote the class
- To communicate with National Class Associations where applicable

*Lapsed members data is referred to at pt9 below

We may also need to use personal information to:

- Administer race entries
- Organise and manage championships and other ICA events
- Communicate event information
- Publish entry lists and results
- Communicate with host clubs/some event service providers (e.g., trophies etc.)
- Produce event reports and class statistics.

Additionally, we may use historical data to:

- Analyse participation and membership trends
- Communicate relevant information about the class e.g., to World Sailing etc.,
- Support the development and promotion of the class

Where information is used for statistical or analytical purposes, the ICA will seek to use aggregated or anonymised information wherever possible.

7. Children and young sailors

The RS500 dinghy class may include young children who sail. In this context the ICA identifies children as being below 18 years of age.

Where the ICA collects personal information relating to individuals under the age of 18, it will take appropriate account of their age, circumstances and understanding. Such information concerning a young sailor may be provided through or managed with their parent or guardian.

8. Taking out membership of the ICA

You will receive confirmation that your membership is active but only if you sign up directly with the ICA. If you join a National RS500 Class Association, you will automatically become a

member of the ICA. If you join any other RS class, you will need to check with your NCA if a proportion of your 'National' fee has been paid to the ICA and email the ICA for confirmation of membership. You can do this by emailing info@rs500.international.

As a member you can join the ICA Sailors WhatsApp group at the point of registration, or later during the active membership period upon request via email to info@rs500.international.

9. Lapsed member data

The ICA will maintain records of lapsed members for up to four years following any cessation in their membership. This provides the ICA the option to re-engage members that may have temporarily lapsed their membership due to changes in personal circumstances such as, work commitments, health or crew availability. If, however, the member asks for an immediate deletion of their personal records on termination of their membership we will ensure their data is immediately anonymised from all our processing and third-party systems.

10. Our lawful basis for using personal information

Data protection law requires us to have an appropriate lawful basis for processing personal information. The ICA is a charity registered in the Netherlands, and it conforms to EU GDPR and the Dutch data legislation body, Autoriteit Persoonsgegevens (AP).

Depending on the circumstances, the ICA will rely on:

10.1 Contract

Where processing is necessary to provide active membership services or administer the member's active relationship with the ICA.

10.2 Legitimate interests

Where processing is reasonably necessary for the legitimate activities of the ICA and those interests are not overridden by the individual's rights and interests, this is known as a 'soft opt-in'. However, we will periodically ask lapsed members to provide their explicit consented permission to maintain contact outside their active membership, up to four years after their membership has ceased. This is to allow for dynamic changes such as their personal circumstances that underpins their right to privacy. Non-members (or members) can at any time choose to opt-out of these communications, or opt-in at a later stage through the ICA's website.

This may include:

- communicating with members, current and lapsed
- organising racing
- maintaining appropriate historical records
- promoting the RS500 class (anonymised)

10.3 Legal obligation

Where the ICA is required to retain or process information to comply with a legal or regulatory obligation e.g., law enforcement.

10.4 Consent

Where consent is the appropriate lawful basis, the ICA will seek consent in a clear and specific manner e.g., lapsed members.

However, the ICA will not make consent a condition of membership where the information is genuinely necessary to provide the membership service.

11. International transfers

Because the RS500 is an international class, information may occasionally need to be accessed or processed outside the Netherlands. Member data being transferred as an internal communication e.g. between the Association (registered in the Netherlands) and any member in another country, does not constitute being an 'international transfer' of data.

However, if the ICA were to transfer data outside of the Association's membership, for example to a service provider, we will take appropriate steps to assess risk so that the transfer complies with applicable data protection requirements. This may include relying on an adequacy decision or appropriate contractual safeguards.

The ICA will seek to use service providers whose data protection and security arrangements are appropriate to the nature of the information being processed.

12. Information sharing

The ICA will never sell members' personal information, but we may need to share it with third-party providers (such as our email platform – Brevo), event organisers who are acting as a proxy for a European event (organised on behalf of the ICA) or by way of confirming paid up members with NCAs.

Other organisations may include:

- Membership system providers
- Website and IT service providers
- Communications providers
- Relevant sporting or regulatory organisations where appropriate (anonymised)
- Emergency services or other authorities where necessary to protect someone's vital interests or where legally required to do so.

The ICA will only share information that is appropriate and necessary for the relevant purpose.

Where another organisation processes personal information on behalf of the ICA, the ICA will seek to ensure that appropriate contractual and security arrangements are in place.

13. Sharing information with National Class Associations

The ICA operates internationally and works with national RS500 class associations (see pt2).

Where appropriate, the ICA may share relevant member information with the national association responsible for supporting RS500 sailors in the member's country.

This may include:

- Full name/partial name
- Email address
- Telephone number

- Date of Birth (for under 18's) - to effectively safeguard children's data/identities
- Guardian name (for under 18's)
- Country represented
- Boat or sail number

14. Third-party websites and services

The ICA may use third-party platforms to provide services such as:

- Membership administration
- Online payments
- Event registration
- Email communications
- Website hosting
- Data storage
- Social media
- Analytics.

The ICA is required to satisfy our legal duty, that our members personal data is being treated in accordance with data protection rules which protect our members right to privacy and to safeguard their personal data. Following a process of due diligence (Oct 2026), we were satisfied that: -

14.1 Members Data:

The ICA stores members data on Microsoft Cloud servers (located in the EU Data Boundary). Through this method we manage the membership list and track members payment activity.

14.2 Email Platform:

Brevo (the commercial brand name of Sendinblue SAS), provide us with an exceptionally strong platform for data residency and GDPR compliance to manage our email subscriber lists and distribute our newsletters and promotional campaigns. They are registered with the Paris Trade and Companies Register under number 498 019 298, with a head office located at 17 Rue de Salneuve, 75017 Paris, France. In using them as our Data Processor, we have an active Data Processing Agreement (DPA) in place with Brevo to safeguard your data.

Their hosting servers on which Brevo processes and stores its databases, are all located within the European Union.

- Primary Storage: Customer databases and contacts are hosted on Google Cloud Platform with servers physically located in Belgium.
- Routing & Processing: Brevo utilises OVH cloud (a European cloud provider) with data centres in France and Germany to route and process outgoing emails.
- Redundancy & Backups: Data is duplicated and encrypted across distinct servers in at least two European regions.

The ICA will, whenever necessary, take reasonable steps to select appropriate service providers and ensure that personal information is handled in accordance with all relevant data requirements.

15. Membership directories and publicly available information

The ICA may publish limited information about members for legitimate class-related purposes.

For example:

- Sailor name
- Country
- Boat/sail number
- Race results
- Class appointments or roles.

During such occasions, we will distinguish between information that is necessary for the administration and transparency of the class and information that requires an individual's choice or consent before publication.

Personal contact details such as private telephone numbers, personal email addresses and postal addresses will not be published in public forums or other spaces.

16. Race results and historical records

The ICA considers race results and historical class records to be an important part of the history and administration of the RS500 class.

Results may therefore be retained and published for legitimate class-related purposes.

Historical records may include:

- Sailor's names
- Crew combinations
- Sail numbers
- Clubs or countries represented
- Event participation
- Race results/Championship positions
- Ranking categories and achievements

Because historical results form part of the sporting record of the class, deletion of a person's general membership record will not necessarily result in the removal of historical race results where the ICA has a legitimate reason to retain those records.

17. Communications with members

The ICA may use member contact information to send communications relating to:

- Membership
- AGM notices and voting
- Upcoming events
- Race entries/Results
- Class rules/Safety announcements
- Newsletters
- Other information reasonably connected with membership of the ICA

Members may be given choices regarding optional communications, such as promotional or commercial communications.

The ICA will respect applicable rules governing electronic direct marketing. Individuals have an absolute right to object to the use of their information for direct marketing e.g., such as the promotion of forthcoming events, merchandise offers etc.

18. Accuracy of information

The ICA will take reasonable steps to ensure that personal information is accurate and kept up to date. Members are asked to notify the ICA to update their membership information when their:

- Name changes
- Contact details change
- Country or national association changes
- Boat or sail number changes
- Other relevant membership information changes

Members may contact the ICA at any time to request correction of inaccurate information. Please email info@rs500.international.

19. How we protect personal information

The ICA and its officers will take reasonable technical and organisational measures to protect personal information against:

- Unauthorised access
- Accidental loss
- Unauthorised disclosure
- Destruction
- Other inappropriate uses

Access to member information will be restricted to individuals and service providers who need it to undertake legitimate tasks on behalf of the ICA and its members.

The ICA's officers who have access to member information are expected to maintain confidentiality and use the information only for authorised purposes.

On termination of their role they are required to delete all such records and provide a written statement confirming such action has been taken.

20. Data retention

The ICA will not retain personal information indefinitely without a legitimate reason.

Information will normally be retained for as long as it is reasonably required for the purpose for which it was collected, or where there is a legal, accounting, governance or historical reason for retaining it.

The ICA has produced a table which sets out the basis for managing personal membership data (see Appendix 1 – ICA Data Processing Register).

21. Members' data protection rights

Subject to applicable legal conditions and exemptions, individuals have rights concerning their personal information.

These may include the right to:

- Be informed about how their information is used
- Request access to personal information held about them
- Request correction of inaccurate information
- Request deletion of information (e.g., cessation of membership)
- Request restriction of processing in certain circumstances
- Object to direct marketing
- Request transfer of certain information in a usable format where the right to data portability applies
- Withdraw consent where processing is based on consent.

The precise availability of these rights depends upon the lawful basis and circumstances of the processing (see Appendix 1).

22. Making a request/filing a complaint

A member who wishes to exercise their data protection rights should contact the ICA through its email 'info@rs500.international', marking the subject 'Personal Data – Response Required.

The ICA will investigate the matter raised having first satisfied themselves about the validity and identity of the person making a request. Once confirmed the ICA will provide its written response, responding within the applicable statutory timeframe (30days).

23. Personal data breaches

A personal data breach may occur where personal information is:

- Accidentally lost/stolen/disclosed
- Accessed without authorisation
- Otherwise compromised.

The ICA's appointed officers will assess the breach and take the appropriate action within 72 hours of identifying a breach. This will include notifying the Autoriteit Persoonsgegevens (AP) of a suspected breach and the members whose personal data has been compromised.

The ICA will advise its members that it has reported itself to the Autoriteit Persoonsgegevens (AP) and confirm what steps are being taken.

24. Cookies and website information

The ICA website may use cookies and similar technologies. Where applicable, information about cookies and website tracking will be provided through a separate Cookie Policy or website privacy notice.

25. Changes to this Policy

The ICA may amend this Policy from time to time to reflect:

- Changes in data protection legislation
- Changes to ICA operations
- Changes to membership or event administration
- Changes in technology or service providers

The latest version will be made available through the ICA website.

26. Responsibility for this Policy

Overall responsibility for this Policy rests with the RS500 International Class Association and it's duly appointed officers (the Committee).

The ICA Committee will ensure that appropriate arrangements are in place for:

- Maintaining and controlling access to personal member information
- Reviewing data protection arrangements, including appointed third-party processors
- Responding to member requests
- Managing data breaches
- Periodically reviewing this Policy

APPENDIX 1 – ICA DATA PROCESSING REGISTER

The ICA maintains a separate internal record of the principal ways in which it processes personal information.

Processing Activity	Data Processors	Information held	Purpose	Defined lawful basis	Internal access	External access	Retention
Membership (Active / Lapsed)	MS365 Cloud / EU data boundary	Name, address, email, telephone, DoB (U18), country, sail no., membership no.	Membership administration	Contract / Legitimate Interest	All duly elected members of the ICA	ICA / National Class Associations	12 months – 60 months from date of registration
Event entry		Name, crew, sail no., contact details	Event administration	Contract / Legitimate Interest	All duly elected members of the ICA	Host club / results provider	Event duration / Deleted on conclusion
Race results		Names, sail numbers, results	Sporting record	Legitimate Interest	All duly elected members of the ICA	Public	Historical / Indefinite (member name only)
AGM Administration & Voting rights		Member identity / voting status	Governance	Contract / Legitimate Interest	All duly elected members of the ICA	ICA	12 months (active membership only)
Social media / Email newsletter	/ Brevo	Phone no., email address	Member comms	Legitimate Interest / Consent where appropriate	Only elected broadcast members of the ICA	Mailing provider	48 months after membership lapsed or unsubscribed

Payments		Transaction information	Accounting	Contract / Legal Obligation	All duly elected members of the ICA	Payment provider	60 months from date of first registration
Emergency		Emergency contact	Event safety	Legal Obligation / Legitimate Interest	All duly elected members of the ICA	Event officials / emergency services	Event duration (Deleted on conclusion)
Photography		Images/video	Event reporting and promotion	Legitimate Interest	All duly elected members of the ICA / Class Association members through website downloads	Public / media	Historical / Indefinite (may contain names only)
Safeguarding (under 18's)		Members name, age, DoB, Parent / Guardian name / contact details	Child welfare	Legal obligation	All duly elected members of the ICA	Law enforcement	48 months