

RS500 International Class Association rules

Bylaws
&
House rules



This document :

- explains the most important bylaws (but does not replace the official *statuten*)
- gives the house rules



Roles and responsibilities

The following roles and responsibilities have been defined with the national chairs:

- Organizing international competition:
Facilitate and coordinate international events and competitions, such as Worlds, Eurocup,
Responsible for coordination, not the organization, of international events and competitions and manage associated (event) rules.
Determines which organization will organize the event (such as Worlds) or participates in the competition events, such as Eurocup.
- Promotion:
 - Be the recognized international organization for RS500 sailors
 - Inform members of activities
 - Manage the international website and social media
 - Align with RS500 builder to maintain one-design class and growth of class
 - Provide sponsorship liaison
- Technical:
 - Management of class rules.
 - Contact with Builder
 - Contact with World Sailing
- Financial:
 - Collect fee from sailors in countries NOT having a national RS500 association
- Support national organizations:
 - Advice on best practice.
 - Help with frameworks/guidelines.
 - organize frequent meetings with national chairs to align on RS500 matters



Mission & Vision of RS500 International

Mission

The RS500 International class association aims to promote the growth of the RS500 Internationally, facilitate the organization of the World Championships and Euro Cup circuit, support the national class associations and the sailors and friends who make up the worldwide RS500 Community.

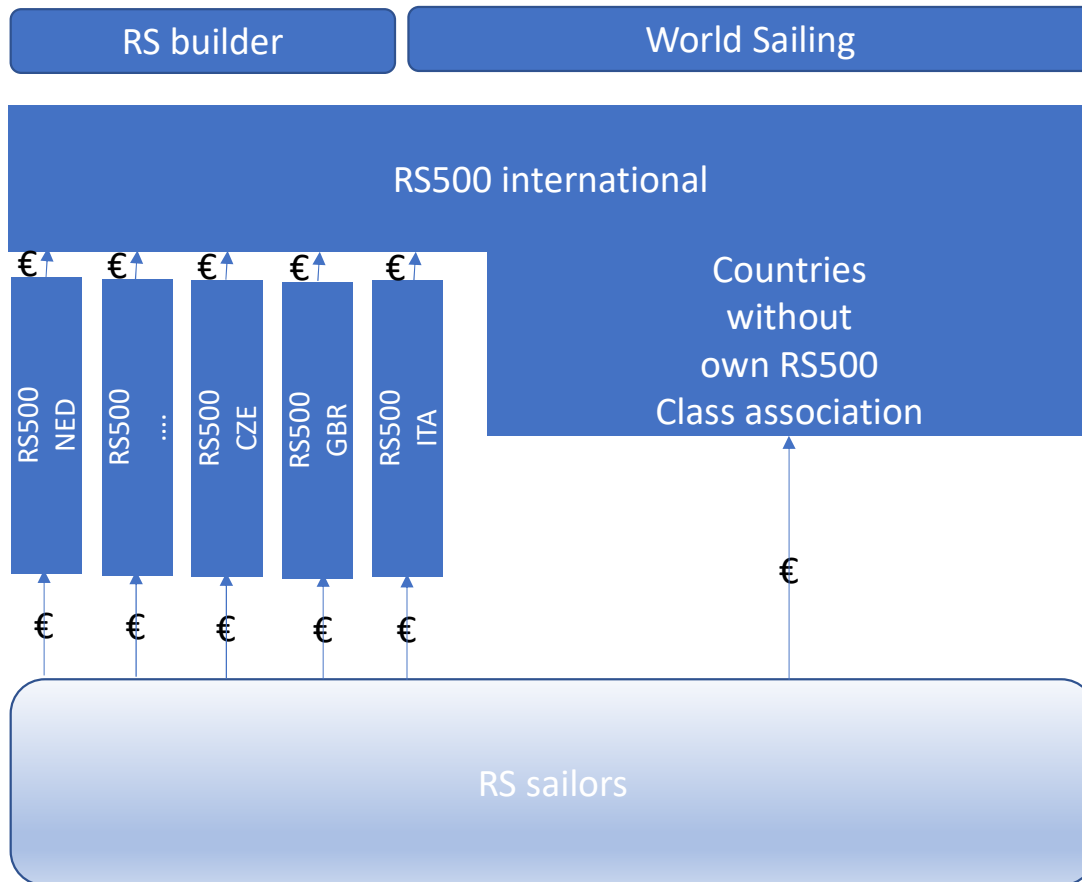
Vision

Through:

- making use of social media and traditional marketing channels
- secure international sponsorship.
- supporting national RS500 organizations



Future envisioned structure



Roles and responsibilities

- Facilitate and coordinate international events and competitions, e.g. Worlds, Eurocup, ...
 - Class technical aspects
 - Collect fee from sailors in countries not having an national RS500 association
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- Facilitate, coordinate and organize national events and competitions
 - Represent national association in RS500 international
 - Advise members
 - Collect contribution of members
 - Pays fee to RS500 international for its members



3a Structure of organization, Membership classes

The following membership

- Full membership, members participating in races (helm and crew)
- Supporting membership, typically for supporters

Member benefits	Full	Supporting
Participation in international events appointed by RS500 International, like Worlds, Eurocup (applicable to helm and crew).	X	
Voting rights	X	
Access to communication platform and documents	X	X
Ability to acquire RS500 products (training videos, etc)	X	X



Membership

Membership is personal and is active once a person has payed his yearly membership fee either directly or indirectly through its membership of national RS500 association

Membership is automatically cancelled at the end of the year and needs to be renewed yearly.

Once membership fee is payed, there is no refund if membership is cancelled during the year.



Structure of organization, Board

Board members Day to day management of class	Advisors to board
Chair & vice-chair	Chair technical committee
Secretary	Builder representative
Treasurer	
Marketing	

The board shall consist of minimum 2 members

The board will be elected for a period of 2 years by Annual General Meeting (AGM).



Board election

Candidates need to announce their interest in a board position to the board. The board will nominate the candidates at least 1 month before the AGM. Candidates will be announced on website.

Election will be based on electronic voting. The electronic voting opens 1 month before AGM and closes maximum 10 days before AGM. Electronic voting will be announced together with candidate announcements on website.

Old board will support new board for a period to enable smooth transition.

Every year part of board (minimum 2) shall be (re-)elected

The 2-year term starts at January 1 after the election.

Incase of early resignation of board member:

- Vacancy needs to be posted 1 month in advance of new election to enable candidates to announce themselves.

- Electronic voting for new member will be open for 1 month, so called EGM (Emergency General Meeting)

- In mean time the duties need to be taken up by other board members.

- Term is for the remaining period of board member that is being replaced.

Sub-Committees

- Audit committee

Needs to check the financial administration of treasurer ones a year.

Report findings and brings advise to AGM on discharge of the board. This committee shall consist of two members that are not board members.

Members are elected by AGM for period of 2 years. Every year one member shall be replaced by a new person.



- Technical committee

Advices on possible change to the class rules. Interacts with builder on technical aspects. Committee shall consist of knowledgeable persons proposed by the board and approved by AGM. The committee needs to be proposed and appointed yearly. Term of members is not limited. The technical committee shall elect it chair from its members.





Annual General Meeting (AGM)

(In bylaws called: General Assembly)

All members are eligible to participate in AGM.

The AGM shall cover at least the following items:

- Board reports on activities of previous year.
- Report of financial committee
- Report of technical committee
- Election of the board by members
- Board present its plans for coming year
- Approve budget by members
- Appoint financial committee
- Changes to the bylaws, house rules and class rules (if applicable)

Agenda topics for AGM can be brought forward by members before AGM starts. AGM will decide on acceptance of topic, e.g. by voting at AGM. If topic is accepted by AGM, the chair shall take it up in the AGM agenda.

Member representation; A member can only represent another member if a request for representation is sent to the board at least one week prior to the general assembly. This request for representation shall include a written and signed statement of the member to be represented by other member at the general assembly.



Voting rules

Decision	By:	Required for decision
Changes to bylaws	Members through electronic voting	More than 66% of votes cast
Changes to house rules	Members through electronic voting	Majority decision
Changes to class rules	Members through electronic voting	Majority decision
Election of board members	Members through electronic voting	Majority decision
Approval of board report	AGM	Consensus
Approval of budget (including annual fee)	AGM	Majority of people present at AGM
Election of financial committee	AGM	Majority of people present at AGM
Other decisions at AGM	AGM	Majority of people present at AGM
.....		



Voting rules board

All decision needs to be based on majority decision (of board members present).

Quorum needed to make decisions: A minimum of 60% of board members needs to be present to take decisions.

Definitions

Member (full or supporting)

A person that has payed his yearly membership fee either directly or indirectly through its membership of national RS500 association



National RS500 association

An association that represent the RS500 sailors in a specific country. It pays the membership fees for RS500 international membership for its members.



Majority Decision

means an affirmative vote of more than 50% of the total number of votes cast. For purposes of the foregoing, an abstention shall not be counted as a vote.



Consensus

Means no sustained opposition.





Requirements for national association.

In order for national RS500 class organization to be recognized as the national RS500 class by RS500 International class, it needs to meet the following requirements:

- National fee cannot be lower than International fee
- National organization is responsible for member administration in international electronic platform in agreement with General Data Protection Regulation (EU) 2016/679
- National organization needs to promote and support the RS500 class
- RS500 International does not take over any financial or other responsibilities of National organization